Please send your CV and a covering letter to:
Pensions.Regs@derbyshire.gov.uk

Derbyshire Pension Fund Appointment of Independent Person

Derbyshire Pension Fund is seeking to appoint an Independent Person to provide independent and professional expertise, challenge and assurance to support the Fund's LGPS Senior Officer and Derbyshire's Pensions and Investments Committee, in compliance with the Fit for the Future reforms.

Working collaboratively with the Fund's LGPS Senior Officer, Chair of Committee and Chair of Derbyshire Pension Board, the role will contribute to the scrutiny and oversight of the Pension Fund's governance, investment, funding and administration activities, supporting effective decision-making and transparent accountability to stakeholders.

The successful candidate will be expected to act in the best interests of the Pension Fund's members and employers.

The appointment will commence 1 December 2026.

Remuneration: **£26,000 p.a.** (plus reasonable expenses).

Background
Derbyshire Pension Fund is one of 86 LGPS funds in England and Wales, administering the Local Government Pension Scheme (LGPS) in Derbyshire on behalf of more than 400 scheme employers and almost 100,000 individual members. The £7.8bn Pension Fund is a client and shareholder in the LGPS Central Pool.

Derbyshire's Pensions and Investments Committee is responsible for the management and administration of the Pension Fund on behalf of Derbyshire County Council as the administering authority of the Fund. The Committee is supported by Derbyshire Pension Board which assists the administering authority with the governance and administration of the Fund.

The role of Independent Person has been introduced as part of the Government's recent Fit for the Future reforms to strengthen the governance framework across the LGPS.

The Role

The Independent Person's role includes the following duties:

- Providing strategic independent expert advice to the Fund's LGPS Senior Officer and to the Pensions and Investments Committee in relation to all Pension Fund activities, including the Fund's participation in the LGPS Central Pool.
- Attending meetings of the Pensions and Investments Committee in person and supporting Committee's oversight and challenge of the advice it receives from officers, the Fund's pooling company, the Fund's actuary and other professional advisers.
- Supporting and contributing to the development and review of the Pension Fund's core policies and strategies, including the Conflicts of Interest Policy, Funding Strategy Statement, Governance Strategy, Investment Strategy Statement, Pension Administration Strategy and Training Strategy.
- Assisting with the monitoring and assessment of performance against targets, including the Fund's administrative performance and the performance of the Pool's investment strategy implementation.

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- Supporting the consideration of the Fund’s governance arrangements, preparations for an Independent Governance Review, and any recommendations arising from such a review.
- Contributing to the development of the knowledge and skills required by members of the Committee and members of the Pension Board.
- Liaising with the Chair of Derbyshire Pension Board, where appropriate, to support the Board’s role in assisting the administering authority in the governance and administration of the Fund.
- Contributing in any other way appropriate to the authority’s LGPS functions.

Knowledge, Skills & Experience

The successful candidate will be expected to have one or more of the following qualifications or experience:

- Significant pensions experience covering governance, investment, funding and administration; preferably related to the LGPS or otherwise related to another large, complex occupational pension scheme with comparable governance responsibilities.
- A qualification from the Pensions Management Institute (PMI) – the Diploma in Professional Trusteeship, the Award in Pension Trusteeship, the Certificate in Professional Trusteeship, or the Accreditation for Professional Trustees, together with relevant experience.
- Membership of, and accreditation by, the Association of Professional Pension Trustees (APPT).

The successful candidate will also be able to demonstrate:

- Experience of operating at Board, Committee, Trustee, Non-Executive Director, and/or senior advisory level.
- An ability to interpret complex professional advice and to challenge constructively.
- Independent judgement.
- Familiarity with performance monitoring, target setting and strategic oversight.
- Excellent verbal and written communication skills.
- The ability to build effective working relationships.
- An ability to commit the necessary time to fulfil the role effectively.

Independence

Applicants must:

- Be demonstrably independent of the administering authority in line with government requirements.
- Have no conflicts of interest which would prevent them carrying out the role effectively.

Training

The Independent Person will be required to maintain the knowledge and skills required to undertake the role and to participate in training in accordance with the Pension Fund’s Training Strategy.

Remuneration & Term of Office

Remuneration for this role will be **£26,000 p.a.** (plus reasonable expenses).

Any significant additional work commissioned by the Pension Fund beyond the core responsibilities of the role will be paid separately at an agreed rate.

The successful applicant will be appointed for a term of three years, subject to periodic review. Existing appointees will be able to re-apply for a maximum of two further three year terms.

The successful candidate will provide services to the Pension Fund and will not be an employee of either the Pension Fund or the County Council.

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Time Commitment
The time commitment for this role is estimated to be between 16-18 days per year covering:

- Preparing for, and attending, approximately six Committee meetings per year
- Liaising with the LGPS Senior Officer, the Chair of the Pensions and Investments Committee, and the Chair of the Pension Board
- Attending relevant training sessions
- Ad hoc activities

How to apply
If you are interested in applying for this role, please send your CV and a covering letter to:

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The closing date for this role is 18 October 2026.

Shortlisted candidates will be invited to attend an interview at County Hall, Matlock in the week commencing 2 November 2026.

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